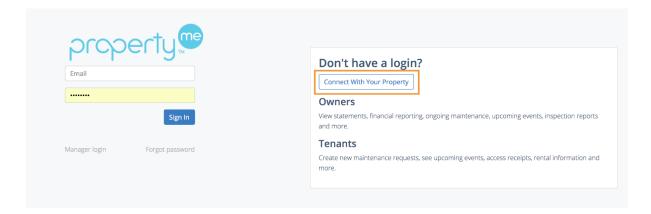# How to log on to the tenant portal?

You will need to go to **my.propertyme.com** and either complete your email address and password **OR** If logging in for the first time, they will need to click on **connect with your property**.
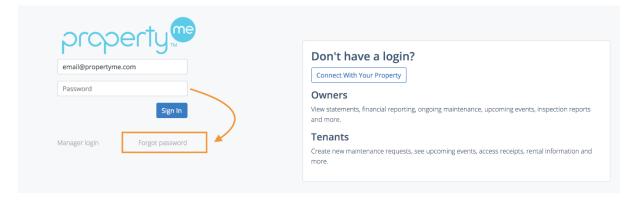
This will send them an email asking them to set a password.

Tenant forgot their password...

It's bound to happen.....If you forget your password they just log into **my.propertyme.com>** add in their **email address>** Click **forgot password**

PropertyMe will send an email to reset the password- they only get 2 hours to reset their password for security reasons!

Note: If you have the same email against another property you will be able to switch between tenancy information.